

Assessment form submitted by Esin KUŞ for ÇÖKEKLER İLKOKULU - 25.01.2021 @ 23:08:02

Infrastructure

Technical security

Question: Are filtering levels uniform across schools or do they depend on user profiles (teacher, pupil, admin staff, etc.) and their level of maturity/seniority?

> **Answer:** There is a basic level of filtering which blocks pornography, violent and illegal content.

Question: Are existing ICT services regularly reviewed, updated and removed if no longer in use?

> **Answer:** Yes, this is part of the job description of the ICT coordinator.

Question: Are all of your school computers virus-protected?

> **Answer:** Yes, all school computers are virus-protected.

Question: Is the school system protected by a firewall?

> **Answer:** Yes, but sometimes we have to bypass it for certain applications.

Pupil and staff access to technology

Question: Are staff and pupils allowed to use USB sticks on school computers?

> **Answer:** Yes, this only requires special permission from the teacher/ICT coordinator.

Data protection

Question: How is the storage of school records and other documentation dealt with over time?

> **Answer:** We have a school retention plan specifying how long specific kinds of records are being kept and how they should be archived/disposed of.

Software licensing

Question: Do you have an agreed process for installing software on the school system?

> **Answer:** There are a few members of staff that everyone can ask to do this.

Question: Does someone have overall responsibility for licensing agreements?

> **Answer:** Yes.

Question: Has the school set a realistic budget for the software needs?

> **Answer:** Yes.

okulun bütçesi çok olmadığından belirli bir miktar harcanabiliyor

IT Management

Question: Are teachers and pupils allowed to install software to computers that are school property?

- > **Answer:** No, this can only be done by the person in charge of the school ICT network.

Policy

Acceptable Use Policy (AUP) Reporting and Incident-Handling

Question: Are incidents of cyberbullying logged centrally?

- > **Answer:** Yes, we log incidents and also record them via the eSafety Label incident handling form.

ancak şimdiye kadar okulumuzda herhangi bir siber zorbalık olayı yaşanmamıştır

Question: Does the school take any responsibility for any online incidents that happen outside the school?

- > **Answer:** No.

Question: Is there a clear procedure if pupils knowingly access illegal or offensive material at school?

- > **Answer:** Yes. This is included in written guidance for staff.

Question: Is there a procedure for dealing with material that could potentially be illegal?

- > **Answer:** Yes.

Staff policy

Question: Do you inform teachers about the risks that come with potentially non-secured devices, such as smartphones?

- > **Answer:** This is the responsibility of the teacher.

Question: What happens to a teacher's account once s/he changes her/his role or leaves the school?

- > **Answer:** The administrator is informed and immediately deactivates the teacher account or adjusts rights where possible.

Pupil practice/behaviour

Question: Does your school have a policy that states how pupils should communicate electronically at school?

- > **Answer:** Not really, it is up to individual teacher to discuss this in class.

School presence online

Question: Is it possible for pupils to take part in shaping the school online presence?

- > **Answer:** No.

Question: Does your school policy contain a section on the taking and publishing of photographs of, and by, pupils, parents and staff?

- > **Answer:** Yes, we have a comprehensive section on this in our School Policy.

Question: Is someone responsible for checking the online reputation of the school regularly?

> **Answer:** Not officially, but the ICT coordinator/a senior teacher assumes this role.

Practice

Management of eSafety eSafety in the curriculum

Question: Is (cyber)bullying discussed with pupils as part of the curriculum?

> **Answer:** Yes, but only with older pupils.

Question: Are all pupils in your school taught about eSafety?

> **Answer:** All pupils in some year groups.

Question: Is eSafety taught as part of the curriculum?

> **Answer:** Yes.

Question: Are pupils taught about the risks of sexting?

> **Answer:** Sexting is not specifically mentioned but pupils are educated about the permanence of images and risks associated with the use of social media and digital images.

Extra curricular activities

Question: Does the school have any up-to-date information about the online habits of pupils?

> **Answer:** Yes, we have plenty of information.

Question: Does your school celebrate 'Safer Internet Day'?

> **Answer:** Yes, the whole school celebrates 'SID'.

Question: Does the school provide eSafety support for pupils outside curriculum time?

> **Answer:** Yes.

Sources of support

Question: Does the school provide eSafety support for parents?

> **Answer:** Yes, regularly.

Question: Are other school services involved in eSafety issues (e.g. counsellors, psychologists, school nurse)?

> **Answer:** Yes, we have a lot of support from them.

Staff training

Question: Are teachers trained on the topic of cyberbullying?

> **Answer:** Yes, every teacher.